



American Red Cross

Southern Shore Chapter

COURSE ANNOUNCEMENT FORM

Please complete the form and submit it at least **ONE** week prior to the start of the class.

Course name: _____

Course location: _____

Course date(s) _____ Start time _____ End time _____

Instructor _____ Phone _____

Co-Instructor(s) _____ Phone _____

EQUIPMENT & SUPPLIES (*CHARGE PER DAY)

Books _____

Skills Cards _____

	Adult Manikin(s)	\$18.00
	Infant Manikin(s)	\$18.00
	AED Trainers	\$30.00
	Pocket Masks	\$15.00

	Videos	\$05.00
	DVD's	\$20.00
	CPR Training Kits	\$01.00
	First Aid Training Kits	\$01.00

THE ABOVE CHARGE ARE SUBJECT TO CHANGE WITHOUT NOTIFICATION

PLEASE READ AND FOLLOW THESE GUIDELINES

To cancel the equipment, you must notify the office at least **THREE** (3) working days prior to the pick-up date. Failure to do so may result in charge for the equipment ordered.

Course records are to be submitted within 10 working days of the course completion date. The administrative fee is \$8.00 per student (**regardless of pass, fail or incomplete**)

Instructor's signature _____

Pick-up date _____

Return Date _____

Pick-up location (specify) Atlantic Cumberland Cape May